



BOYS & GIRLS CLUBS
OF SOUTHERN ILLINOIS

Mission

To inspire and enable all young people, especially those who need us most, to realize their full potential as caring, productive and responsible citizens.

Vision

Our vision is to raise up a generation of children who will change the culture of the community for generations to come!

Our Values

Collaboration, Community, Empowerment, Integrity, Relationships

July 2022 Board Packet

COMMITTEE REPORTS

Board Development Committee

Members of the Board Development Committee met with two prospective candidates for the Board in June. Sherrica Hunt's nomination will be on the Agenda for the July Board meeting.

The entire committee and Tina held orientations for incoming Board members Lee Hughes and Jeffrey Burgin on July 6th and July 7th. The committee accepted James Mayer's resignation from the Board.

The committee hopes to meet again before its regularly scheduled August 9th meeting.

Finance Committee

The Finance Committee met on 13 July 2022 at the administrative building. Attending were Kathie Fralish, Stephanie Wood, Toni Perkins, Tina Carpenter, and Nicci Graff. Nicci has been with us just over a week and is still familiarizing herself with the financial materials relating to the Club. She will be prepared to present the financial reports for April, May and June at the August meeting and the reports for July and August at the September meeting.

There was discussion of the status of payments for the reimbursable grants (21st Century and Teen Reach). We have received reimbursement for 21st Century through April, with the exception of January and February. Tina is inquiring into why those months have not been paid. May and June will be submitted within the next week or so. Teen Reach will be caught up before the end of the month with packets for May and June being submitted shortly.

We will have a clearer picture of our cash position and cash flow expectations once Nicci has had a chance to analyze the information and then can see where we are going into the fall. Nicci

will be working on closing out the fiscal year and will have an initial meeting with the auditors in mid August.

There was discussion of the opportunity for a food and nutrition grant (CACFP) which is available from the federal government through BGCA that would allow us to provide a meal and a snack at all sites. This is a reimbursable grant, but we have been assured that payment will be timely. The first step to even be able to explore the option is for the board to approve a resolution to move forward to investigate the possibility. Such a resolution will be presented for board approval at the July meeting.

Tina reported on recently received grants that include a Starbucks grant for \$15,000 for focus on racial equity, Panda Care for \$40,000 for focus on academic success, and Taco Bell for \$6610 for teen programming.

Human Resources Committee

Kathie Fralish and Gabi Valadez, Human Resources Manager met in late June to begin forming the Human Resources Committee. They are hoping to have 2 board members and 2 community members to form the committee. Tina has identified two individuals that would be strong candidates for community members: Casey Parker from SIUC and Athena Caballero from Hire Level.

Resource Development Committee

The RD Committee met on July 12th and the following agenda items were discussed:

- The Blue Door Society Breakfast is scheduled for Thursday, August 25, from 7:00 to 9:00 AM, at the JALC Conference Center. Invitations for this donor recognition event are expected to go out the week of July 18th. This is for individual and business donors who have given or pledged to give \$1,000 over one year (120).
- The Blue Jeans 4 Blue Doors event is scheduled for September 23, at Touch of Nature. This is the second year for this outdoor dinner and awards event. We need volunteers to serve on this committee to work on sponsorships, ticket sales, music entertainment, raffles, decorations, and site preparation. The awards given during this evening are: The John Cherry Heart & Soul Award, VIB Business of the Year, Blue Door Award, and the Outstanding Board Member of the Year Award.
- The Lawler-Brown Law Firm and Black Diamond are hosting a golf outing fundraiser for BGCSI on Monday, September 12, at Kokopelli. This event will kick off the BGC Anniversary Week. Teams are \$500 and individuals are \$125.
- Other events being planned to benefit the BGC are a Masonic Lodge of Marion fundraiser in late August and the Carterville Rotary Club Gala scheduled for November 19.
- The committee welcomes Director of Development, Colten Nolen and new Board member Jeffrey Burgin to the RD Committee.

Safety & Facilities Committee

Safety Committee met on July 12th with Tina Carpenter and Randy Mathis in attendance. Tina and Randy reviewed the latest incident that occurred on this date at Springer Street with regard to 2 back-to-back calls to CPD regarding trespassing first and then tagging of the northwest door of the building. Randy provided clarity on the process of filing reports with strategies to assure understanding for staff and follow through. The persons involved were observed on video running away from the building. They were young and according to Rebound site staff, were not Rebound students/members.

Randy inquired as to the status of bids for lights in the rear of the building, we continue to await a scheduled appointment with Burke Electric. He also inquired on the status of getting the bush cut back that blocks a driver's view when leaving the parking lot of the administrative building. Upon further inquiry, the bush is on Enterprise's property and Tina has contacted the manager via email as to whether they would be able to cut it back.

Building Task Force/Feasibility Study

Tina and Stephanie met with Gail White on 6/30/2022 to discuss his findings from the 1988 asbestos assessment. According to his evaluation the asbestos in that building was mainly in floor tiles. We further reviewed the property lines and also discussed how we could possibly keep some of the historic nature of the building as part of a new building.

On Thursday, July 7th, Tina and Stephanie met with Jaime Snyder, City Attorney and Gary Williams, City Manager to discuss the next steps in acquiring the property of 200 N. Springer Street. They informed us that they had already sent a letter to Deborah Gates and her son Lance with the request to sign the building over to the city – Quit Claim Deed. Due to the international nature of the request, this could take 30-45 days. Jaime was also going to reach out to Jonathon Mitchell to see if they could have a conversation with Lance. If she does not sign it over than the process would go to the courts. Jaime Snyder will be at the Board meeting on 7/18/22 to provide further details in what this process looks like.

Additionally, Gary and Jaime were going to contact the IEPA to see if they could gain any information as to the supposed asbestos abatement that Deborah Gates may have had completed in the last 10 years.

Community Advisory Committee

CAC will meet on 7/20/2022.



BOYS & GIRLS CLUBS
OF SOUTHERN ILLINOIS

Boys & Girls Clubs of Southern Illinois
Meeting Minutes
June 18, 2022
Board of Directors Meeting
JALC

Attendance

Board Members: Hope Jones, Stephanie Wood, Regina Glover, Jenna Jamieson, Cordy Love, Randy Mathis, Jeff Franklin, Kara Jones-Daly

Staff Members: Tina Carpenter, Allegra Frasier, Dena Haun

Board Conversations

Stephanie posed this question for board members to answer: “If you were a crayon in a big box, what color would you be? *Hope*- anxiety with different shades of red; *Regina*- green envy because she is envious of Cordy’s diminished Father’s Day celebration (a good-natured dig); *Dena*- rainbow in honor of Pride Month; *Allegra*- also a rainbow crayon; *Jenna*- green because she is obsessed with St. Patrick’s Day and was even married in Ireland on St. Patty’s Day; *Cordy*- old gold because it makes him think of Regina and her brashness (got her back); *Randy*- Ocean blue because he’s sad he had to cancel plans to visit his parents in Texas; *Jeff*- calming blue (he was going to say stressed orange but self-soothed at the last second), *Tina*- rose gold which is a blend of old and new gold and is the color of reinventing. She likes to change things up a bit, *Kara*- black because her life is hell!(we collectively felt badly for her), *Stephanie*- beige because she is tired, jet-lagged, and can’t think straight.

Meeting Minutes

Motion to approve: Regina

Second: Cordy

The minutes from the May meeting were approved.

Board Motion - 1

To approve the FY23 Budget Proposal

Motion to approve: Stephanie

Second: Jeff

There were some questions and some discussion after the budget was presented at the May meeting. This budget allows the club to operate at the level that we prefer without increasing salaries, with the exception of the mandatory minimum wage increases in January.

Motion passed unanimously.

Resource Development Updates

Dates have been set for the fundraising events. The Pavilion is available and reserved for Oscar night...and Kara will be there this year! Tina, Jenna, and Ginger attended the Grape Stomp which raised \$850. They did not stomp grapes, but Jenna's husband did!

Blue Door Society Breakfast 8/18 or 8/25

Marion Golf Outing – Lawler & Black Diamond – 9/12/22

Blue Jeans 4 Blue Doors – 9/23/2022 at Touch of Nature

Marion 5K – Lawler law firm – 10/1/2022

Youth of the Year – 1/26/2023 at JALC

Oscars Trivia Night – 3/31/2023 at Pavilion

20th Anniversary Gala – 9/13/2024

Board Retreat 2.0 – August 6, 2022

BGCA representatives will be available for this retreat from 8:00-1:00

Motion to adjourn: Stephanie

Second: Randy

Board Meeting adjourned at 6:42pm.

Bye to Hope

Boys and Girls Clubs of Southern Illinois
Chief Executive Officer Board Report
June 2022

Fundraising/Community Connections

- Black Diamond RV held a Sun-Sational weekend event July 9-10 and asked BGCSI to come out and grill and collect tips. Colten, Tina and Toni enjoyed a much cooler day than expected, which was nice. We made community connections and collected \$224.23.
- Received notification of Starbucks Foundation grant of \$15,000 as a pass through from BGCA (Tyrell). This grant is for DEI/Racial Equity Strategy development. We will receive \$7500 upon submitting LOA and the remainder at the end of the grant cycle once our final report is submitted.
- Received notification of Panda Cares Foundation grant of \$40,000 as a pass through from BGCA. This grant is for academic success programming. We will receive \$32,000 upon submitting LOA and the remainder at the end of the grant cycle once our final report is submitted in October, 2022.
- As reported on June 28th, the city did approve us for ARPA funds in the total of \$518,000 to demolish the building – 200 N. Springer Street should we acquire the property to expand. The contract needs to be signed and returned by July 31st for the City Council’s final approval. I have spoken to Gary Williams and the consultant to make them aware and assure that if we sign the contract and then the board decides to move toward a different plan, that we will then cancel the grant. We would have until June of 2024 to complete the project if we move forward with the project.
- We received notification of ASP (After-school program grant), we had this grant last year. It is through the Alliance with a 3% increase from last year Springer - \$31,003 and Lewis \$12,978. It is a reimbursable grant, but the Alliance gets this money upfront.
- Mark you calendars for the 1st 100 Women Who Care of Jackson county – 7/27/2022 at 17th Street BBQ Banquet room. Thank you to Casey Parker, Ginger Murray, Michelle Stokes and Lindsey at Forbes Financial for making this group happen.

BGCA

- With the board motion in June approving that I cast a vote in favor of the Phase 3 new membership requirements, I cast the vote on June 20th.

Personnel

All new administrative staff are officially onboard. Colten started full time on Friday, July 1st and Nicci started on Tuesday, July 5th. They were able to experience our new onboarding process, which I’m very excited about. This great process is a product of hard work of Dena and Gabi.

Legislative Advocacy

I am working to develop a schedule of monthly legislative meetings. That means I will be setting up tours of one or both of our Club Houses for local, state and federal officials in order to continue building strong relationships with government officials in order to garner support of the state and federal funds we receive, but to also advocate for our organization. When these are

scheduled I will let the board know dates and times, in order to allow you all the opportunity to join me in this advocacy.

Presentations/Community Outreach

- July 19th, I will be presenting at the Chamber of Commerce Luncheon-Carbondale which is held at CCHS. The entire administrative team will be in attendance. Let me know if you want to join me and I will get you registered.
- July 28th I will be doing an Agency presentation for the Jackson County Healthy Community Coalition at 8:30 am. This is a virtual presentation.
- August 2nd I will be doing a presentation for the Masonic Lodge – Marion

Mission Moment

CHECK OUT DENA'S SECTION BELOW

Facility Updates

- **Marion**
 - The new front doors are not closing and latching without being manually closed.
 - I contacted Tim Mitchell and he assured me he would go look at it this week.
 - I will have to stay very much on top of this, as his history of follow through is not stellar.
 - On June 26th, contacted Fowler Heating and Cooling to see why the AC was not working in several areas of the building.
 - We have several units and two of the units needed fuses replaced and a bad 50/5 run capacitor
 - A third unit has a leak (I believe this is one of the new units that was replaced prior to our purchase, I will confirm next week). It should still be under warranty, but we were given a quote of approximately \$1000 for labor, heat pump filter dryer and 13 pounds of R-410A of refrigerant. Additionally, the service person stated that he could not guarantee that the compressor was going to need to be replaced due to possible damage. But

stated that this repair had to be completed in order to know this would be the case. Decided to get a 2nd opinion.

- Parker Heating & Cooling will be meeting me at the Marion location at 9:00 am on Wednesday to assess the situation.

- **Springer**

- Last night Joe contacted me to stated that he was having great difficulty closing the southwest exterior door (back). He stated there was a metal piece that was loose.
 - This morning this metal piece broke in 3 pieces.
 - Contacted J & L Robinson as we are unable to secure the door. J & L Robinson have worked on these doors before.
 - They have put in a temporary fix to secure the door and will likely have to manufacture the piece needed, due to the age and type of door. They will put in the permanent fix next week.
- Bathroom commodes
 - 3 of the commodes were not flushing completely or needing to be flushed several times.
 - Absolute Plumbing has been our go to for plumbing needs for a long time and they are very helpful. However, this issue is an ongoing issue and thought I'd have someone else take a look at it. If there is a fix, then less costly.
 - Josh Howell from HP Plumbing went out and fixed the commodes and stated that the work was 'in-kind', a value of \$200. HP Plumbing was also helpful with a few of the commodes at Marion back in November before we opened and did not charge us.
- AC/HVAC
 - In late June when we were having the extremely hot weather, our AC was not working downstairs and neither the split unit in the upstairs foyer. Heartland came out the following day and stated that both units needed deep cleaning and all is working fine. The units need to be serviced twice a year (fall and spring). I inquired with Heartland (which has a new owner) about a maintenance plan and received a quote for over \$1200/year. I requested a 2nd quote from Parker Heating and Cooling and received a "Gold" package for \$750/year (Normally \$900). We are going with Parker.

I'd like to draw your attention to Parker Heating and Cooling and HP Plumbing. Both of these businesses I have met through BNI. They are a testament of the amazing support this

group has for each other's businesses and especially supportive of BGCSI. If you are ever needing their services, I encourage you to contact them or let me connect you.

Administrative Department Reports

Director of Development – Colten Nolen

What a privilege it is to be part of this great organization. I am excited to join the life changing impact at BGCSI. I haven't had a chance to meet everyone yet but look forward to those introductions. Marion is my hometown and the place where I graduated and currently reside. I received my Bachelors from Missouri Baptist University and have spent most of my adult life as a pastor for various local churches. My beautiful wife, Tabitha, is the librarian at Unity Point School and we have two awesome, crazy kiddos. My Daughter Zoey is 7, she is a competitive gymnast and my son Crosby is 4 and loves all things Nerf.

Current Project:

- Blue Jeans 4 Blue Doors Event
- Ross Store Fundraiser
- Blue Door Society Breakfast
- Lawler Golf Outing

Director of Finance – Nicci Graff

Hello my name is Nicci Graff, I have been with Boys & Girls Clubs for almost two weeks. I am from Murphysboro, originally from Vergennes. I have two children, Ashlyn 23, and Mason 18. I have two stepchildren, Breanna 27 and Olivia 25. I have my Bachelor's in Management Information Systems and my Master's in Business and Administration. I started looking for a new adventure in life and noticed the listing on Indeed and decided to apply. With my accounting background, I just knew I had so much more to offer. My previous position, I wasn't going to go any further than the position I was in. I wanted more. I am so happy I have made this move and I am learning so much every day. I am truly blessed to be a part of an amazing organization.

These past two weeks I have been working bank statements, payroll, payroll taxes, and just learning how the Boys & Girls Clubs work as a whole. I have met some wonderful people thus far and look forward to meeting so many more.

Director of Program Quality & Impact – Allegra Frazier

This month, I've been finishing up the fiscal year requirements for Teen REACH and 21st Century, and training for some new requirements for Teen REACH in FY23. I've also been planning some storage solutions for our membership files that will help streamline data assessment and retrieval, and working on developing systems to make documentation as fluid and consistent as possible. I'm also very excited to be participating in and working on the planning and programming end toward some new grant opportunities, including the Starbuck's Foundation DEI grant, CACFP, and Panda Cares.

Director of Programs – Dena Haun

Summer programming is underway, and we have just three weeks left! My focus this past month has been streamlining our hiring process while onboarding new employees with the intention of filling all vacant positions. We currently have 23 out of 36 YDP positions filled, three candidates who are pending acceptance of the position and three candidates who are pending background/reference checks. All staff are undergoing annual safety video trainings and we plan to complete up by end of month. I have been diving into the "why" behind our program structure while looking at creative ways to hit all requirements and expectations as I mentor lead team into mapping out their program goals and objectives to "live up to the billboard".

^^^ *The quote at the end is from Halston in our 1:1 this week. He expressed how he's really trying to be intentional in his Director of Teen Services role and he wants to strive to always live up to the billboard.*

Finance Assistant, Carolyn Gallegly

A top priority for me has been to assure that no late fees or interest is charged on Accounts Payable items. Along with this, a new schedule for payment of bills has been made so cash flow is more evenly distributed throughout the month along with payroll. During the month of June, I have been making final payments, managing files, and other tasks to prepare for a smooth transition into the new fiscal year.

Human Resources Manager, Gabi Valadez

Currently revising the onboarding paperwork to insure we are following protocols/policies and tracking documentation. Working with Tina & Kathie on HR Committee launch. Working on visuals for in-service & interactive activities for trainings. Exploring BGCA.net for trainings or material that will aid our team.

Respectfully submitted, Tina B. Carpenter, M.S. Ed, LCPC