



Mission

To inspire and enable all young people, especially those who need us most, to realize their full potential as caring, productive and responsible citizens.

Vision

Our vision is to raise up a generation of children who will change the culture of the community for generations to come!

March 2021 Board Packet

COMMITTEE REPORTS

Board Development Committee

The Board Development Committee met three times via Zoom since the last Board meeting. The first two meetings were February 15 and March 1. Both were work sessions to revise Board materials for the Board Portal and for Board Orientation. Betty, Ricardo and Regina attended the meetings.

In addition, committee members held interviews in late February and early March with three prospective Board members; Jenna Jamieson, Cordy Love and James Mayer.

The regularly scheduled meeting for March was held on the 8th with Betty, Ricardo and Regina in attendance. The first item of business was to discuss the 3 candidates and slot them into class groupings for a motion of approval at the Board meeting. Cordy Love is slated to the Class of 2021. Cordy presently serves as an HR recruiter for SIH. Prior to working at SIH Cordy was employed by SIU and EIU. Cordy is the parent of two former BGCSI members and a former Board member of Big Brothers Big Sisters in Charleston, IL. Jenna Jamieson was slated to the Class of 2022. Jenna is from Carbondale and has her BS in Business and MS in Public Health from SIU. She is a teacher at CCHS in Career and Technical Education and has worked with the Club on the Backpack project and other endeavors. James Mayer is in the class 2023. James knows the Club well as he is the owner Mayer Networks, our IT services provider. James has been a strong supporter of Club Fundraisers. He has two teenage sons. The BDC would like to thank fellow Board members for their suggestions of possible Board members during the Fall evaluations. All 3 of these individuals were suggested by someone on the Board. BDC will be interviewing an additional person in late March.

The meeting continued with a discussion of possible dates (Apr 12, 13 or 15) and times (4:30 PM) for Orientation for the new Board members. The committee reviewed which documents had

been revised for orientation and which ones still needed work. Rather than revise the pledge form, the committee decided to request that Kassie draft a new, more simplified version. The committee will meet again Monday March 22 at 3:30 PM to finalize the structure for, and the materials needed, for the April orientation.

The April meeting for the committee is scheduled for Monday April 12 at 3:30 PM.

Facilities Management Committee

The committee did not meet. Tina did contact Rich to update him on the plumbing issues occurring at the Springer Street location.

Finance Committee

Prior to the regularly scheduled March Finance Committee meeting, the committee received a request from staff to transfer \$60,000 from our reserves to cover payroll, taxes, and benefits for two billing cycles. The committee voted via email and approved the request being sent to the Executive Committee for a vote. The Executive committee approved via email and the transfer was done in February.

The Finance committee met on March 8 with Kathie, Regina, Marc, Nichole, Monique and Tina in attendance. Toni and Stephanie were unable to attend. Monique responded to the committee members' concerns about the timing and amount of February reserves transfer request. Finance committee has not expected the request so soon following the February meeting. Monique explained that dollars anticipated fell short. The biggest loss was the lack of 21st Century money received by the Club. Individuals and business contributions, foundations, service organizations and final year end mailing dollars also fell short.

The committee reviewed the financials as presented by Monique. Kathie asked questions regarding the ASP (After-school Program) and the DLS (Distance Learning Services) grants. Tina clarified that she had confirmed earlier in the day with the Alliance that the outstanding \$36, 134.79 from the ASP grant would be processed on March 11. Lewis School's segment of the 21st century was approved by ISBE and hopefully it will reach the Club in March.

The issue of reimbursable grants and their impact on the cash flow of the Club was discussed. It was decided that a policy governing any new reimbursable grants should be considered by the FC for consideration by the full Board. Kathie will draft a policy for the committee to consider at the next meeting. Tina mentioned that she spoke up on a Directors' call with the Alliance that she, and others, needed to hear about available grants that provided direct funding, not only reimbursable.

Marc and Nichole discussed the issue of when the Marion assets (land, building, furniture equipment, etc.) would be entered on the balance sheet. Monique will check with the auditors for their advice on correctly identifying the figures to enter. Nichole indicated this should be done by the time the doors open.

Monique shared with the committee of all income and expenditures related to COVID-19 dollars from March 2020 till March 2021. BGCSI has received \$177,215.72 in COVID support. To date \$172,446.99 has been spent; leaving a balance of \$4,768.73.

As work proceeds on the Marion building costs are being incurred (utilities, maintenance, printing, etc.). All are reimbursed with restricted Marion dollars.

The committee decided to modify the Summary Balance Sheet which is distributed as part of the Board Packet. This month's sheet will reflect the change of having the balance in our 2 reserve accounts also listed at the top. The assets, liabilities and equity amount from the balance sheet will no longer be listed. In response to a request at the last meeting, Monique prepared for the committee a more detailed cash flow report. There was much discussion about future cash flow and how best to present this information for the committee and the Board. Monique is working on a new format which FC will approve for distribution to the Board. Please note, this means there will not be a cash flow statement as part of the packet distributed Thursday but will be sent out on Monday morning prior to the meeting.

The committee discussed the need for a more definitive plan if dollars continue to fall short. Tina indicated that some steps have been taken to limit expenditures and she will meet with the FC chair on Monday so that an oral update may be shared at the Board meeting.

Monique explained the timeline for this year's budget. Finance Committee will review a first draft in April. Staff will respond to any concerns and FC will review again before it is presented for the first time to the full Board at the May meeting. A second draft of the budget addressing the concerns from the full Board will be presented at the June meeting. If there are no more concerns, the Board may vote at the June meeting.

The next meeting is April 14, 2021 at 5:15 PM

Legal Committee

No meeting or concerns this month.

Operations Committee

No meeting this month.

Resource Development Committee

Safety Committee

Safety Committee met on Wednesday, March 10, 2021. In attendance were Tina Carpenter, Hope Jones, Barb Shiplett, and Jeff Franklin.

Tina shared a template for a Safety Committee Tactical plan and the BGCA Safety Committee Guide. Topics of discussion was the need to expand the committee with nonboard members. Several people were discussed. Jeff will contact Michelle McClernan (retired from the Health Department); Tina will contact Randy Mathis (retired from Carbondale Police Department and trainer for Active Killer Training) and Tina will ask for a recommendation from the Marion Fire or Police Department. It was also decided,

at the recommendation of BGCA that incident reports will be reviewed by the safety committee on a quarterly basis, with the first review in May. April's meeting topic will be to develop a FY22 Tactical Plan. Safety committee will begin meeting in person in April.

Next meeting scheduled for Wednesday, April 14th.

Building Task Force

The Task Force did not meet this month.

Marion Task Force

The Marion Task force met on 2/23/2021. Since the December board meeting \$57,503.00 has been collected and committed toward the \$82,500 goal before entering the public phase. Several tours/meetings have been completed and continue to occur. Some big donations include: Farmer's State Bank with Kitchen Naming rights at \$7500; Banterra Bank with Computer Lab Naming rights at \$25,000; Poshard Foundation at \$10,000; SIU Credit Union \$1,000; and more!

Lowe's has come to the table with assistance that will range from at cost for materials (coordinating with Smith Hafeli, Inc., BW Electric, and others), free paint, Lowe's Heroes to assist with the painting and landscaping work, kitchen design, etc.

Steve Fowler from Fowler Heating and Cooling, toured last Friday and has committed to take care of upgrading, maintaining and repairing HVAC systems (5 currently), adding a split unit in the kitchen and possibly front foyer, replacing vents, repairing duct work in the attic and twice a year maintenance and checks of HVAC systems. This is all in-kind! This is huge.



**BOYS & GIRLS CLUBS
OF SOUTHERN ILLINOIS**

**Boys and Girls Clubs of Southern Illinois
Virtual (ZOOM)
Board of Directors Meeting
Meeting Minutes
February 15, 2021**

Attendance

Board Members: Hope Jones, Rich Thalman, Ginger Murray, Kathie Fralish, Regina Glover, Betty Montgomery, Stephanie Wood, Russell Williams, Ricardo Corcho, Mandy McGee, Kara Jones-Daly, Marc Morris

Staff: Tina Carpenter, Kassie Taylor, Jessica Jenkins, Monique House

Mission Moment

Jessica Jenkins who is the Coordinator of Social Work Services and oversees the interns, spoke about a high school girl who came to Rebound this October. Previously she had only negative experiences in high school. She recently sent an e-mail to Jessica thanking the teachers at Rebound and praising them for the great experience she had there. She effused that she had the best high school year ever and wants to continue her education with college and possibly graduate school.

Meeting Minutes

Stephanie presented the minutes that were in the board packet.

Motion to approve: Kathie Fralish

Second: Ginger Murray

The minutes from the January meeting were approved.

Treasurer's Report

Regina went over the financial reports from December 2020 and January 2021 which are detailed in the board packet. Information about the 21st Century grant was explained in detail. It is a federal grant that is administered by Illinois State Board of Education (ISBE) through a group called Alliance. We send reimbursement packets to 21st Century through Alliance and have to wait every year for them to be approved before we are reimbursed for the money spent. This wait causes a cash flow issue for BGCSI every year. We may have to go into our reserves to cover payroll until we are reimbursed by ISBE.

Motion to accept: Regina Glover

Second: Mandy McKee

Building Update and Conceptual Design Presentation

Gail White and his associate Randy made a conceptual design presentation to the board for the proposed new Carbondale Boys and Girls club building. Using schematics and 3-D images they discussed the club building, administrative building, and an event/training center. Gail answered lots of questions from the board members.

Feasibility Study

Kathie announced that the Development Study Advisory Committee has been created. This group of 13 people includes 3 board members (Hope, Stephanie, and Kathie) and 10 community members. This committee will be meeting in the next few weeks to begin the feasibility study process.

Marion Task Force Update

Tina and Russell announced that Aisin is presenting a check for the Marion site this week. Tina relayed that the workdays have gone very well with lots of volunteers. The site is now ready for the remodeling to begin. Several potential large donors are coming to see the building and hopefully we will reach our goal of \$82,500 soon so we can officially announce the new Marion site.

Oscars Update

Kassie explained that a save the date Evite is being created to announce that Oscars trivia will be virtual this year. There is also a video invite by club members that is in the works. A link from that invite will take participants to our club website where they can buy their tickets. Other videos supporting the club’s mission will be shown during the event along with the sponsors videos. Kara encouraged board members to talk up the event and get people to participate by putting teams together. Utopia will host the event. Scoring will be immediate, and teams will know their place and rank. The ticket prices are \$30 for an individual ticket and there will be different sponsorship levels. There will also be \$15 tickets sold for participating in the silent auction. Board members are asked to provide three silent auction items. There are many ways to participate such as putting together a basket, giving money for silent auction items to be purchased, getting donations, etc. Utopia has advised us that experiences sell well in these virtual silent auctions. All items for the silent auction are to be given to Kathie by March 26.

Motion to adjourn: Kathie

Second: Hope

The board meeting was adjourned at 7:19 pm

Reminders:

Regular Board Meeting

Monday, March 15, 2021 at 5:30 pm

**Boys and Girls Clubs of Southern Illinois
Chief Executive Officer Board Report
February 2021**

SUCSESSES

Impact

Although 2020 was a challenging year, our annual report/Impact report shows how hard our team worked to continue to serve youth. Although our membership was down by 43% that is consistent with the National Average of 45%. I am immensely proud of how our organization continued to live our mission and continues today to meet the needs of our youth and families.

Marion Location

We are getting very close to the target financial contribution in order to enter the public phase, being only \$25,500 away as of today (3/11/2021).

Youth of the Year

The Youth of the Year event is still going to happen but at a much smaller manner. We will host the event in the gym, nicely decorated and invite, candidates, 5 family members for each, board members and staff. Social distancing and mask wearing are still required. I invite the board to attend if they can to hear their speeches and applaud their success. We have 3 candidates for Jr. Youth of the Year and our 2020 Jr. Youth of the Year is competing again, William Tolliver! We have 3 high school youth that have grown up in the Club competing. We are excited to be able to do something in-person for our youth and their families.

There are no tickets this year, but we are still looking for sponsors. Family Sponsorships are \$120.00. Let us know if you would like to be a sponsor.

We are still looking for 3 judges – please let us know if you would like to take part as a judge.

CHALLENGES

Grant reimbursements continue to be a waiting game, but there has finally been some movement, with news this morning on the ASP grant being processed and Lewis 21st Century budget has finally been approved and hopefully we start receiving those funds as soon as possible.

On a yearly basis and as part of the budgeting process, I evaluate how the Club is doing, what are the challenges and successes and where are the gaps. I conducted some in-person interviews and also an anonymous survey to gain insight from many different aspects and had thorough discussions with the administrative team. As part of this process we streamlined leadership and eliminated the School Sites Director position. The employee was offered the Site Coordinator position at CMS, but declined and was then laid off. A new organizational chart is in construction with a few other adjustments that will be available at the April board meeting. The biggest take away was that communication is the hardest thing and the most important and we

want to make it most easy to attain information at all levels of the organization, especially as we grow.

MISSION MOMENTS

- **On Wednesday March 3rd Club members presented Joe Cervantez 6 beautiful paintings. The excitement they shared about their work was absolutely endearing!**

Respectfully submitted, Tina B. Carpenter, M.S. Ed, LCPC