



Mission

To inspire and enable all young people, especially those who need us most, to realize their full potential as caring, productive and responsible citizens.

Vision

Our vision is to raise up a generation of children who will change the culture of the community for generations to come!

**July 2021
Board Packet**

COMMITTEE REPORTS

Board Development Committee

The Board Development Committee met July 12. Cordy, Betty, Regina and Tina were in attendance. The group reviewed the process for the Outstanding Board Member of the Year Award. Regina reported the initial email has gone out all Board members and administrative staff for nominations. They are due to Tina by July 30. A composite of all nominations will be distributed again to all for the final selection. Staff will order the award and Betty, or Regina will coordinate the presentation of the award at Blue Jeans 4 Blue Doors.

The committee discussed the issues remaining with the Club website and member portal for items related to the Board. Tina explained that Mayer was in the process of updating the website and that Kassie should be able to update items before the next meeting - August. The committee gave Tina a list of the items needing attention.

Members of the committee reported on the contacts they had made with potential Board members and additional names were mentioned. Committee members identified those individuals they would reach out to identify their interest in serving on the Board or on a committee.

Betty gave to Tina the job descriptions for the officers of the Board which she and Stephanie requested.

The meeting ended with a discussion of designing a PowerPoint presentation for future Orientation session with Board members. Betty and Regina will work on this using the Club website and Board portal as a framework. Cordy is designing the evaluation that will go out to participants at the conclusion of Orientation. It was suggested that mentors also attend the orientation.

The group briefly discussed the need for a Board retreat or Board social. Tina mentioned that she is hoping for a fall retreat as our DOD, Kelly, from BGCA would be available to facilitate. The committee wondered if it would be possible to do something before that. Tina will chat with Stephanie about ideas.

The next meeting of the committee is Monday August 9 at 5:00 PM.

Finance Committee

The Finance Committee met on July 14, 2021 at the new Administrative building. Attending were Tina Carpenter, Monique House, Stephanie Wood, Kathie Fralish, Regina Glover, Marc Morris and Toni Perkins.

Stephanie presented the budget prepared for the Blue Jeans 4 Blue Doors event prepared by the Resource Development Committee for review and discussion. The committee requested that a detailed budget and narrative be provided via email and will provide feedback and questions to Kassie. Essentially, the RD Committee estimates that \$15,000 can be raised by sponsors, ticket sales, games, signature drinks, and “fund a need”. Expenses for food, venue, band and prizes should not exceed \$4000.

The Balance Sheet and Profit and Loss statement for June were reviewed. Monique noted that the DLS budgets have been approved, so expenses will be submitted for reimbursement. She also indicated that the auditors have almost completed their work and will be making adjustments that will impact the Balance Sheet. The audit presentation will be made to the Finance Committee at the August or September meeting.

Monique noted that a donation from Harry Crisp (Pepsi) for the Marion building renovation has been pledged and is anticipated to be received, as are additional donations, totally \$55,000. 21st Century reimbursements were on hold, but that hold has been lifted, so reimbursements should start coming through shortly. Tina will be following up on an expected reimbursement from the rental car agency.

Kathie noted that for the month of June 21st Century expenses appeared less than usual and Teen Reach expenses were more than expected. Monique explained that at the request of the Alliance, due to an error, funds were reallocated from 21st Century to Teen Reach, although actual expenses remained constant.

The Cash Flow report was reviewed, and Monique indicated that there are some changes that need to be made. Monique noted that the Cash Flow report has always excluded Marion income and expenses and requested input from the committee on whether it should continue to reflect only Carbondale or should it be representative of the BGCSI total organization. Marc suggested that with the new Fiscal Year, now would be the time to make such a change. Kathie requested that should we be missing anything by combining all funds into the report, Monique ensured that the committee will be informed.

The financial reports will not be provided to the board until after the audit is complete and any adjustments made for year-end.

Toni provided a detailed update on the income and expenses relating to the building renovation in Marion. She noted that while the construction costs will be greater than the \$175,000 expected, due primarily to meet BGCA requirements for fencing and replacement fire rated doors, sufficient money has been raised to pay for the additional costs. Information will be included in the board packet.

Legal Committee

No legal matters this reporting period.

Resource Development Committee

The RD Committee met on June 28 at Touch of Nature, the site of our Blue Jeans 4 Blue Doors fundraising event which is scheduled for September 24. The committee focused on the planning of the Blue Jeans event. Ticket prices were set at \$45 with a goal of selling 110 tickets. Sponsorship levels are \$1000, \$500, and \$100 with a goal of \$5,400 for sponsorships. Games for the evening will generate \$3,200 and "signature drinks"/"Fund a Needs" will generate \$1,450. Overall, the goal is to bring in an income of \$15,000 with a net of \$11,000.

The committee is working on securing a band for the event and four awards will be presented during the event: VIB Partner of the Year, John Cherry Heart & Soul, Blue Doors Award, and Outstanding Board Member of the Year. The event will begin at 6:00 PM with doors opening at 5:30. All board members are encouraged to participate.

Resource Development will roll out the Stewardship Plan for the board at our July board meeting. Board members will be assigned five donors to contact five times during the year. Suggested ways to contact will be supplied by Kassie. Each board member will receive a packet with all the tools necessary including a master list of assignments.

The Annual Campaign is scheduled for August 23 through September 23. We will have several restaurant nights during the campaign. A theme for the campaign will be announced soon. Each board member will receive a packet with information about the campaign to distribute to assigned past donors. There will be a board challenge again this year to encourage participation. Russell will be the Campaign Chair this year with support from Board Chair Stephanie.

A Marion Campaign mailer went out to 3,170 addresses. The larger summer mailer for the Club has generated over \$7,000 with more expected. RD Committee's next meeting is scheduled for Monday, July 26 at 5:30 PM at the Lewis Lane offices.

Safety & Facilities Committee

Committee met on Wednesday, July 14th. Present were: Barb Shipllett, Rich Thalman, Allegra Frazier and Jeff Franklin.

The Safety/Facilities Committee welcomed Allegra Frazier as our newest member.

The Committee is continuing to draft a strategic planning document identifying Safety Committee strategies/goals and a quarterly timeline for implementation. This Safety Committee Strategic Plan will be shared with the full board in the next 2-3 months. The committee hopes to have the final version completed by our September Committee meeting.

Our next meeting will be held on August 19th @ 1:00 and we will be meeting at the Marion Site so we can discuss safety strategies that are specific to that location. (i.e. Seeking shelter in inclement weather, etc.).

Building Task Force/Feasibility Study

Work with city council, city and county officials are ongoing. More detailed updates will be available at the August board meeting.

Marion Task Force

The task force is currently working on making identifying more individuals and businesses to make major asks. Additionally, we have received a pledge from Harry Crisp II and Pepsi Mid America for \$25,000. Donations from the mailer are starting to come in. We also received a gift of \$5000 from Clarida & Ziegler Engineering.

Painting has been postponed again and is now scheduled for July 31st. We need approximately 20 people and should be able to get the painting nearly completed. Andre Baker, Sr has been hired as the Building Maintenance Manager and is assisting in getting things cleaned up and prepping for the painting. Alex Fisher has been hired as the Unit Director for the Marion Unit. He will officially begin on July 26th. He has been working as the Lewis School Site Coordinator. He is from Illinois, but spent time working for a Boys & Girls Club in Hawaii. He comes to us highly recommended and his work in the short time with us has been exemplary.



**BOYS & GIRLS CLUBS
OF SOUTHERN ILLINOIS**

**Boys and Girls Clubs of Southern Illinois
Board of Directors Meeting
Meeting Minutes
June 21, 2021**

Attendance

Board Members: Kathie Fralish, Betty Montgomery, Regina Glover, Stephanie Wood, Toni Perkins, CJ Nelson, Ricardo Corcho, Jeff Franklin, Russell Williams, Ginger Murray, Jenna Jamieson, Matthew Wilson, Cordy Love, Hope Jones, and Rich Thalman

Staff Members: Tina Carpenter, Monique House, Elycia Freeman, Kassie Taylor

Mission Moment

Elycia meets with the lead team on Mondays. At the Springer Street site, Mr. Joe reported that the boys have been fighting and arguing. Mr. Joe has had a breakthrough with the second and third graders who are now apologizing to one another without being asked. He is encouraged that they are starting to get along. At the middle school, the kids had a moment of sharing their weird experiences and being OK with and supporting each other's oddities. At the Lewis school the new coordinator was congratulated for his work emphasizing good sportsmanship among the kids.

Meeting Minutes

Motion to approve: Kathie **Second:** Ginger
Minutes from the May meeting were approved.

Treasurer's Report

Regina reported that \$534,000 is in our account. The cash flow looks better as the 21st Century grant reimbursements come in. There is still \$60,000 outstanding that will be put back into the reserve account as money continues to come in.

Motion to accept: Hope **Second:** Betty
Treasurer's Report was accepted.

Request to move August board meeting to 8/23/2021

The August board meeting was approved to be moved by a show of hands.

Board Motions

- **To approve the class of 2024 (Kathie Fralish, Cordy Love, Regina Glover)**

Motion to approve: Ricardo **Second:** Rich
Class of 2024 was approved.

- **To approve Stephanie Wood as Board Chair for 2-year term (2021-2023)**

Motion to approve: Betty **Second:** Ginger
Stephanie Wood was approved as Board Chair.

- **To approve Russel Williams as Vice-Chair for 2-year term (2021 – 2023)**

Motion to approve: Betty **Second:** Kathie
Russell Williams was approved as Vice-Chair

- **To approve Hope Jones as Secretary for 2-year term (2021-2023)**

Motion to approve: Betty **Second:** Russell
Hope Jones was approved as Secretary

- **To approve Kathie Fralish as Treasurer for 2-year term (2021-2023)**

Motion to approve: Betty **Second:** Ricardo
Kathie Fralish was approved as Treasurer

- **To approve the OJJDP Grants for Springer and Lewis Sites at \$20,600 ea.**

Motion to approve: Tina **Second:** Cordy
This is a reimbursable grant that sends payments in a timely manner.
OJJDP Grants approved

Budget Presentation

Monique gave a Power Point presentation for the budget which was included in the board packet. She reviewed each slide and broke down each category in amazing detail. She answered several questions from the board, and there was some discussion and clarification of some line items. Monique was congratulated for her great attention to detail and excellent presentation.

Board Motion

- **To approve the FY22 Budget Proposal**

Motion to approve: Kathie **Second:** Cordy
The FY22 Budget Proposal was approved unanimously.

Stewardship Moment

Russell proposed that board members contact donors five times a year to inform them about happenings at the club and to thank them for their interest and contributions. Board members will be asked to choose five names of donors and contact them five times throughout the year. We will also start having stewardship moments during board meetings.

Blue Jeans 4 Blue Doors

Kassie described Blue Jeans for Blue Doors as an outdoor celebration in September of our clubs' opening. It will be the finale of the annual giving campaign. The event will take place at Touch

of Nature, and different types of awards will be given. It is a casual event with blue jeans, grill food, a band, short program, and games (fundraising). We are hosting the event on September 24 at TON.

This was Matthew and Ricardo's last meeting. Thank you for serving on the board. Cupcakes for all.

Motion to adjourn: Regina **Second:** CJ
Meeting was adjourned at 7:15pm

Board Meeting adjournment

Regular Board Meeting
Monday, July 19, 2021 at 5:30 pm Township Hall

**Boys and Girls Clubs of Southern Illinois
Chief Executive Officer Board Report
June 2021**

SUCSESSES

- In person presentations are back as part of my weekly routines!
- Presentation at the Marion Chamber Luncheon on 7-13
- Presentation at the Noon Rotary Club in Carbondale (received \$1000 for an additional camera 360 for the parking lot)
- Presentation at the Carbondale Unitarian Fellowship service on 7/11 –
- We are the nonprofit for the month of July for their congregation – we should receive a check in August.
- Hired Maintenance and Unit Director for Marion site
- Started to offer positions to key lead team personnel to help round out our team
- We are starting to slowly prepare to move into our new administrative office space
- 3 areas need painting
- We are waiting on the internet to get connected.

Awards

Attended the Neighborly Award ceremony at SIU Ballrooms with Stephanie, Monique and Joe on 7/11/21 to receive our award. This was a sweet event.

Upcoming Fundraisers

The Elks of Marion will be sponsoring a concert “Dr Zhivegas” on Friday, September 24th at the Lake of Egypt and the proceeds are to go to the Marion Campaign – this could bring in \$20,000.

Due to the national coin shortage, Banterra is collecting change and helping the BGCSI. From now through August 31st, bring in coins for deposit or exchange with no processing fees. Banterra will donate 10% of the coin value collected to BGCSI (up to \$20,000).

Board Training Opportunities

Included with the board packet materials is a handout that lists the opportunities for ‘free’ virtual trainings for board members. There are several available through the remainder of the year. Board members that have taken part in these trainings (virtually and in-person) have stated that it has benefited in getting to know more about their role and about BGCA.

CHALLENGES

Summer Programming Changes

Summer programming will end on July 30th instead of August 6th. This has become necessary due to low staff numbers. The staff have expressed the need to have dedicated time to complete the hiring of all YDPs necessary and be ready for fall semester and to complete more intensive training for new YDPs. There will be 25 hours of training the week of August 2nd and August 9th for current and newly hired personnel. Additionally, there will be the ‘normally’ scheduled, full week of training the week of August 16th.

We will be open for Club members on August 23rd.

PERSONNEL

Hiring and retaining staff has by far been our most significant challenge for the last several months. All admin and lead staff are stepping in to assist with interviewing and hiring of staff.

Starting with the August board report, Allegra will provide me with an HR report as part of my board report.

Upcoming vacations/time-off

Monique will be on vacation from July 24th through August 6th.

Elycia will be on vacation from July 24th through July 30th.

Tina will be on vacation from August 5th through August 13th.

Respectfully submitted, Tina B. Carpenter, M.S. Ed, LCPC