



**BOYS & GIRLS CLUBS**  
OF SOUTHERN ILLINOIS

***Mission***

*To inspire and enable all young people, especially those who need us most, to realize their full potential as caring, productive and responsible citizens.*

***Vision***

*Our vision is to raise up a generation of children who will change the culture of the community for generations to come!*

***Our Values***

*Collaboration, Community, Empowerment, Integrity, Relationships*

## **June 2022 Board Packet**

### **COMMITTEE REPORTS**

#### **Board Development Committee**

The Board Development Committee met Monday June 13 with Cordy, Tina and Regina in attendance.

The committee finalized the slate for the Class of 2025 and the additions to the Class of 2023 for Board approval at the June meeting. At the time of the meeting, no one had been identified to fill the one-year vacancy for secretary.

Regina summarized the contacts made with additional prospective Board members to date. Four individuals declined to serve at this time, two asked that BDC contact them in the coming months and two individuals have yet to respond.

The committee approved the final format for reference calls which are now required by BGCA for all incoming Board members. There was a short discussion about the Board Portal on the WEB page and whether it could be updated before the Orientation with new Board members. Tina was hopeful that this might be possible but, that the rest of the WEB page could not be updated till August due to staffing changes.

The final item of business was a review of the PowerPoint used for Orientation. Changes were identified to not only update with current information, but also to improve the content. The committee is hoping to conduct Orientation on July 6 or 7th with incoming Board Members.

July meeting date is to be rescheduled for shortly after the July Board meeting due to committee member travel.

### **Finance Committee**

Finance committee did not meet this month due to vacancy of Director of Finance and reports not completed.

### **Resource Development Committee**

The Resource Development Committee met on 06/14 with Russell Williams, Kara Jones Daly, Ginger Murray, Colten Nolen and Tina Carpenter in attendance. The following agenda items were covered:

- Welcomed our new RD Director Colten Nolen.
- Proposed setting the date and place for the Blue Door Society Breakfast to be either August 18th or 25th at JALC Conference Center or the Carterville Community Center. Russ is contacting JALC about availability.
- The Lawler Brown Law Firm is scheduling a golf outing fundraiser in Marion for September 12th. David Lawler will provide us with details.
- The Blue Jeans for Blue Doors event is scheduled for September 23rd at Touch of Nature. The planning committee co-chairs have been nominated and upon acceptance, meetings will be called to prepare for the event.
- Proposed setting the date and place for the 2023 Oscars Trivia Night fundraiser to be Friday, March 31st at The Pavilion in Marion. The date and location have been secured.
- Discussed recruiting additional community and/or board members to serve on the RD Committee.

The next RD Committee meeting is scheduled for Tuesday, July 12th, at 5:30 PM.

### **Safety & Facilities Committee**

Safety Committee met on June 15<sup>th</sup>. Present were Jeff Franklin, Randy Mathis, Allegra Frazier, and Tina Carpenter.

Allegra presented most current Incident data to the committee for review.

Tina presented updated information surrounding the proposed BGCA Phase 3 Membership Requirements that is currently open for the vote. The committee reviewed/discussed those new requirements impacting safety issues. Jeff, Kathie, and Tina will share these proposed requirements at the BGCSI Board Meeting and make a motion to vote yes.

On Monday (6/13), Randy Mathis and Jeff Franklin joined Tina Carpenter in a meeting with City of Carbondale officials to discuss on-going Springer Street safety concerns presented by the buildings/ vacant building. The group, and then the committee at our regular meeting, brainstormed ideas to address the on-going safety concerns. A summary of this meeting will be provided to the full board at our June Board Meeting.

## **Building Task Force/Feasibility Study**

See safety report

## **Community Advisory Committee**

Community Advisory Committee meet on June 15, 2022.

### Committee Recruit Updates

- Meeting Dates & Remind App info was distributed to members to help with reminders and encourage attendance to meetings
- New location at CCHS and likely new time to allow for CCHS student members to attend + Add to announcements
- Dr. Mouzon and I (CES 95) are working to identify someone to attend from their district
- Dena is working to send a parent packet that will go out soon and will likely help with increasing parent/community involvement from BGCSI members
- Halston and Alahna will also be in attendance when possible in the future which can provide beneficial insight into members and staff needs
- Jessica will get back to me about possible attendee from Marion bank location to increase Marion attendees to committee meetings

### Staff Retention & Incentives

- Kennedy Rollins as well as local gym will donate time for fitness activities/workouts for BGCSI staff - Allegra will continue to work with them and follow-up for possible 6/25 and/or 6/26 staff offerings over the weekend, Allegra will also reach out to Caleb S. and communicate updates
- Dena will follow-up with new Base Camp contact about climbing walls to determine if that is another option we could offer to staff
- Jenna is working with Stephanie for a July Wellness/Fitness Day (date TBD) that could incorporate some nutrition as well as offer the free water bottles at that time (35) - Dena, Allegra, and I will work on possible stickers or using the Cricut to create them for the water bottles
- CPD/BGCSI training coming up on 7/29 which might be a good lead in to possible workout/fitness offerings over the weekend
- Staff/Parent surveys - suggestions provided to increase participation and involvement - transfer to a Google Form, use Remind as a way to send link and communicate so that it can be completed from a phone, provide freebies/prizes to encourage participation such as water bottles, t-shirts, and/or donations from businesses like gift cards

### Ice Cream Social/End of Summer Volunteers

- Ice Cream Social will be next year in March, but BGCSI could use board and advisory committee members to help with the end of the summer programming
- Dena will send me specifics, but please keep 8/5 open if possible as there will be activities from 7:30-5:30 where extra help would be great!

- Dena will provide more detail on support with gardening preparation (assemble beds and seed packets) at the beginning of July and I will share with the committee - this will help to move forward with July-ish/fall start on the gardening activities
- CCHS Upcoming Events for BGCSI - Jenna will provide updates as they become available
  - 8/26 - CCHS Open House/Back to School Kick-off Event
  - 10/15 - CCHS Fall Carnival



**BOYS & GIRLS CLUBS**  
OF SOUTHERN ILLINOIS

**Boys & Girls Clubs of Southern Illinois**  
**Meeting Minutes**  
**May 16, 2022**  
**Board of Directors Meeting**  
**JALC**

**Attendance:**

***Board Members:** Kara Jones-Daly, Regina Glover, James Mayer, Jeff Franklin, Russell Williams, Cordy Love, Stephanie Wood, Ginger Murray, Rich Thalman, Toni Perkins, Jenna Jamieson, Hope Jones, and Kathie Fralish*

***Staff Members:** Tina Carpenter, Allegra Frasier, Monique House*

**Board Conversations**

Welcome back Kara Jones-Daly!!!

Stephanie wanted to show a video that was shown at the BGCA conference in Chicago titled “Whatever It Takes” highlighting successes of Boys and Girls Clubs across America during the pandemic. The audio wasn’t working properly, so it will be emailed to board members. The Regional Conference is October 18-21 in Cincinnati, and everyone is encouraged to participate.

**Meeting Minutes**

**Motion to approve:** Kathie

**Second:** Toni

**The minutes from the April meeting were approved.**

**Treasurer’s Report**

The April finance reports weren’t reviewed but will be reviewed next month with the May reports. Century 21st reimbursement still has not been received; the payment is nine months late. This is putting financial pressure on covering payroll and paying bills, although we have not fallen behind yet. Tina and Kathie have enlisted help to put pressure on the Illinois Alliance to have the funds sent to us promptly. Tina will follow up this Friday.

**Board Development**

Regina read aloud some names of proposed board members for consideration: Angie Baughman, Katie Calcaterra, Faith Miller

Jeffrey Burgin, from SIU, is a new candidate who has accepted a board position and will be voted on in June.

The position for secretary for the next year was announced as Hope Jones is moving out of town.

### **New Building Update**

We need to decide if we are willing to spend \$750 to have the proposed site appraised. Tina has received new information that the administration building for Board of Education District 95 is going to be empty soon. This building was renovated in 1990, and she has asked Gail White about the possibility of using this for our new site. This property is on Giant City Road. The District 95 Administrative offices are being relocated; they are not ready to sell yet because they need to store files and records. There was some discussion about the possibility of using this space.

### **Board Retreat Recap**

Although the BGCA representative was unable to be there, Stephanie was pleased with the attendance. Board members broke into small groups for different activities, and they felt that they got to know each other better. They discussed topics such as finance, growth, and board development. Ideas and notes were taken and will be presented before the next retreat.

There was a safety presentation by Jeff which included discussion groups about safety culture and different types of safety, not just physical safety.

Regina appreciated the discussion about how, how much, and when to give out information to board members. Everyone is a little different about how they like to be informed or asked to help with club matters.

There was broad agreement that members wanted to hear mission moments again at meetings.

### **Budget Presentation**

Monique made a slide presentation for the 2023 Budget that went along with the information included in the board packet.

Financial stability- we have less cash on hand as compared with 2021

Increases in FY2023 income and expenses with a projected decrease in net profits.

Revenue comes from special events, grants (57% of budget), and contributed support.

Salaries will increase from \$962 FY2022 to \$1,300,000 FY2023 due to minimum wage increases. Salaries for the administrative team were not increased for the next year.

Expenses are made up of overhead 9%, program supplies 6%, special events 1%, and personnel 84%

There was much discussion about the future of expenses versus revenue in light of the precarious economic situation. It was proposed that we project out 5 years to see what spending will be in

the future. There was discussion about the cost savings of renovating an existing club site versus raising capital for a new building in these times of financial uncertainty.

Expenses for FY2023 will increase 35%, some of that is because the Marion program will be operating a full year instead of the 6 months of this fiscal year.

Tina spoke about the number of youth served at each site. At full occupancy we could be serving 500-600 kids per day. It was agreed that as the economy declines there is an increased need for our club to function and pursue our mission.

### **Announcements**

Flyers were distributed for the Grape Stomp on June 11 which benefits the Boys and Girls Club, and for the Pickers Outlet Mall on May 21 and 22nd which will donate funds to the Boys and Girls Club. A flyer for summer programming was handed out to the board as well.

**Motion to adjourn:** Regina

**Second:** Hope

**The meeting was adjourned at 6:51 pm**

**Boys and Girls Clubs of Southern Illinois**  
**Chief Executive Officer Board Report**  
**May 2022**

**Fundraising/Community Connections**

- Picker's Outlet Mall fundraiser did not net much for a 2 day event - \$150
  - Talked with Murray Berger about another approach to support us, as he wants to continue getting visibility and support for the Club
- Grape Stomp was a great event, several current donors were in attendance as well as Ginger Murray and her husband, Jenna Jamieson and her husband. Karina Neill took photographs and this will be published in the next Life and Style Magazine. If you get a chance to check out Wichmann's Vineyard, stop by and thank Hanna Wichmann and her husband Don Moberly. Total raised will be known soon.
- Speaking of Life & Style Magazine, get the latest copy and see if you made it there for the Trivia Night at the Oscars!
- Received notification of additionally Teen REACH funding – called Summer Surge. FY22 (to be expended by 6/30/2022) - \$12,989.41 and FY23 - \$15,248.43 to be expended by 9/30/2022.
- Had a fantastic meeting with Chancellor Austin Lane, V Chancellor Jeffrey Burgin, and V Chancellor Paul Frazier. We are looking at strengthening several current partnerships, building new ones and doing more together. We did discuss the possibility of a Youth of the Year scholarship again and maybe start local first.
- Additionally, met with the recruiting team at John A Logan College and we are going to be partnering more with youth programs from middle school and high school, especially to tell them about JALC dual credit programs and trades programs they offer. Hoping to meet with President Overstreet in the next month to talk about scholarships for Club Members.
- Mark you calendars for the 1<sup>st</sup> 100 Women Who Care of Jackson county – 7/27/2022 at 17<sup>th</sup> Street BBQ Banquet room. Thank you to Casey Parker, Ginger Murray, Michelle Stokes and Lindsey at Forbes Financial for making this group happen.

**BGCA**

- Voting has begun for the Phase 3 Membership requirements.

***Mission Moments***

Melissa Granderson, Social worker for Rebound, graduated from that program years' ago and she gave the keynote address at the Rebound graduation last week.

**Administrative Department Reports**

***Director of Development – Colten Nolen***

Colten Nolen will begin his role as Director of Development full-time on July 1<sup>st</sup>. He has been coming in on Tuesdays and Thursdays and has been getting caught up with donation letters from the Oscars to current, which included the 100+ Women Who Care of Williamson county. That was a lot of checks! He is also completing the required safety trainings.



*Director of Finance –*

Monique's last day was on June 1<sup>st</sup>. She is now the CFO at Voyage Senior Living community in Marion. She is already talking us up, because they asked me to come speak to their board on August 2<sup>nd</sup>.

Nichole Henson has been available to assist me with assuring the payroll process is completed correctly, paid the payroll taxes and showed me how to reconcile our statements. Carolyn is handling all of the deposits, getting them entered, and processing the bills. So things are getting completed. I will work to make sure grant reimbursement requests are submitted and also spend down FY22 Teen REACH at the end of the month.

*Director of Program Quality & Impact – Allegra Frazier*

Allegra has learned many new things this past month: prepared for and participated in a Teen REACH site visit; completed the continuation application for Teen REACH; is working on 21<sup>st</sup> century reporting which involves several layers; has started the process to apply for CACFP grant (food program) so that we are in charge of our food program and the program will pay for our Food Service Manager, a percentage of other employees and all of the food that will be taken care of by a local vendor/caterer. She is mastering incident report dashboards and data collection and more!

*Director of Programs – Dena Haun*

Dena is focused on resetting the strong integrity of our programs and this is done through extensive training and support of her lead team. She is developing strong leadership in her team. She is instituting systems that support the staff, provide them with skills and confidence that they can run stellar programs. She is using many tools that BGCA has, rather than reinventing the wheel. She has led the team to clean and organize Springer Street. She is working with Gabi to refine, define, streamline and make our onboarding and training for new employees stronger. For example, now that we have staff, all new staff do a minimum of 2 days of shadowing before being released on their own and this is after programming training with her.

*Human Resources Manager, Gabi Valadez*

Continue to develop routines, strong onboarding experiences and developing systems for ongoing support for the administrative team and all staff.

**Respectfully submitted, Tina B. Carpenter, M.S. Ed, LCPC**