



**BOYS & GIRLS CLUBS**  
OF SOUTHERN ILLINOIS

***Mission***

*To inspire and enable all young people, especially those who need us most, to realize their full potential as caring, productive and responsible citizens.*

***Vision***

*Our vision is to raise up a generation of children who will change the culture of the community for generations to come!*

***Our Values***

*Collaboration, Community, Empowerment, Integrity, Relationships*

## **September 2022 Board Packet**

### **COMMITTEE REPORTS**

#### **Board Development Committee**

The Board Development Committee met September 6th. Cordy Love, Jenna Jamieson and Tina Carpenter were in attendance. They reviewed the nominations for Board Member of the Year. The committee selected this year's recipient. Cordy and Jenna will present the award at BJ4BD.

The next meeting is scheduled for Monday, October 10 at 5 PM.

#### **Finance Committee**

The Finance Committee met on Wednesday, September 14 at the Administrative office. Attending were Kathie Fralish, Regina Glover, Toni Perkins, Tina Carpenter, and Nicci Graff.

Balance sheets and Profit & Loss statements for April and May were approved and summaries will be provided to the full board. The June Balance Sheet and Profit & Loss statement was reviewed but as it is the FY22 Year End statement, it is unaudited and will not be approved and submitted to the board until yearend adjustments are made by the auditors. Materials are being submitted for the audit, but we have been informed that due to staff shortages at the audit firm, there may be a delay in completion of our audit. We are required to submit a copy of the audit to BGCA in November and the audit firm is aware of this deadline. Financial reports for July were reviewed and a summary will be provided to the board, with the caveat that figures on the Balance Sheet may change once yearend adjustments are made. Nicci noted that she has been working to reduce costs for maintenance supplies. August financial reports will be reviewed at a special meeting to be held on September 28 by Zoom.

There was discussion of the receipt of the Employee Retention Tax Credit funds, which allowed BGCSI to weather the delayed payments of reimbursable grants. Once all reimbursements for

FY22 have been received, the committee will discuss allocation of any remaining tax credit funds.

Year End status was discussed. Some revenue from FY22 has not been recognized due to delay in submitting reimbursable grant documentation and communication issues with the Alliance, through whom the reports are submitted. Tina is working through these issues and hopes that all grant documentation will be submitted and reimbursements made in a timely manner. It is anticipated that the auditor may make some adjustments which will account for revenues that are not included. Various efforts will be made to ensure that reimbursable grant payments for FY23 are made in a far more timely manner than in the recent past.

The committee requested regular tracking of reimbursable grants. The committee also requested that the separate Income Statement for the Marion site be provided on a monthly basis. The board will recall that we agreed to open the site in December without having the required Year 2 operating budget in hand or pledged, so the committee wishes to monitor the status closely.

### **Human Resources Committee**

No meeting this month

### **Resource Development Committee**

Attendees: Tina Carpenter, Russ Williams, Cordy Love, CJ Nelson, Ginger Murray, Betty Williams, Sherrica Hunt, Jenna Jamieson, Karina Neill, Jeffery Burgin (on phone)

- Golf outing is Monday, Sept. 12. 20 teams. We are doing 50/50 raffle.
- BJ4BD
  - The Can't Get Rights - music entertainment
  - 80 tickets sold. 150 is goal. 200 is maximum. Paper tickets are available. Need sells.
  - Plan for 15 tables,
  - Can reuse leftover blue cups from last year plus Stadium cups- blue.
  - Need more wine donations. We have a few wine, restaurants, sauces, and the grill. Deadline for raffle donations is September 9th.
  - Volunteers:
    - Decor/Set-up- CJ, Karina, Ginger, Jenna, Carolyn H, Deana H. - Meet day of September 23 at 9:00 am.
    - Check-in - Russ, Jenna and Nicci
    - Program and Awards - Tina, Stephanie, Russ
    - Photos - Karina and Sherrica
    - Raffle – Allegra
    - Drink Tickets – Cordy and Betty
    - Break-down - everyone

I will bring the volunteer sign-up sheet on Monday to our board meeting.

## **Safety & Facilities Committee**

Members Present: Randy Mathis, Allegra Frazier, Tina Carpenter, Jeff Franklin

The committee discussed the current COVID-19 Policy and Daily Screening mandate. It was decided that we would no longer require daily screening but would maintain the current procedure if a club/staff member tested positive. Allegra will draft a communication for all staff that will outline the change to the daily screening mandate/policy, remind all about policy if someone tests positive or feels unwell, and encourage all to receive the vaccination and boosters.

As part of our participation in the BGCA Safety Improvement Network, the Safety Committee will be completing a Safety Improvement Plan that will outline and prioritize those areas of improvement the committee would like to address in the next year. Based on the committee discussion, Jeff will create a draft plan to guide further discussion.

In preparation for the pilot External Safety Assessment, the Safety Committee will be conducting preliminary safety walk through of our sites on October 12th and October 26th. The current tentative dates for the external safety assessment is November 15-18<sup>th</sup> and Mia Woods our new Director of Organizational Development will be in attendance.

## **Building Task Force/Feasibility Study**

The latest update on the 200 Springer Street building is that the deed is in the name of Deborah Gates' nonprofit 'Expressions of Faith'. Therefore, it is not as easy as her transferring the deed over to the city. The task for the city is how to acquire the deed from a now dissolved nonprofit. Jamie Snyder, City Attorney is also petitioning the court to declare the property abandoned.

## **Community Advisory Committee**

Dena - Fun Friday Activities, volunteers may be needed at times and she will let the group know

- Fun Friday activity - consider a staff and member virtual For Kids' Sake activity
- Invite parents, families, and members to For Kids' Sake to participate with BGCSI team/members

Committee Recruitment

- Digital newsletter to reach parents/kids
- Marion members, new member from Marion bank
- Goal of 1 parent per site to attend when possible
- Table at community engagement events

Great turnout at the CCHS Open House – 12 teen applications

- CCHS Fall Festival canceled

Staff Retention & Wellness

- Most staff stayed on from summer to fall semester - great success!

- New campaign for wellness “Whatever It Take” WIT Wellness → point program to increase wellness for yourself
  - Possible Bingo cards to incorporate staff wellness to win prizes
- BGCSI logo and Jenna donated water bottles → encourage hydration and be a model for the kids

#### Upcoming Events/Successes

- Panda Cares grant (Panda Express) → give books to members on a Fun Friday
- Carbondale Halloween activities
  - Safe Halloween – need volunteers for bouncy houses and concessions – see Tina
  - Pumpkin Race – see Dena or Betty
  - Pumpkin Glow – see Betty or Dena
  - Haunted House and Trunk or Treat – 250 N. Springer
- Chili Dinner, 12/3
- Light’s Fantastic Parade



**BOYS & GIRLS CLUBS**  
OF SOUTHERN ILLINOIS

**Boys & Girls Clubs of Southern Illinois**  
**Meeting Minutes**  
**August 17, 2022**  
**Board of Directors Meeting**  
**JALC**

**Attendance**

*Board Members: Stephanie Wood, Regina Glover, Lee Hughes, Randy Mathis, Kara Jones-Daly, Toni Perkins, Russell Williams, Kathie Fralish, Jenna Jamieson, Cordy Love, Sherrica Davis-Hunt, Ginger Murray*

*Staff Members: Tina Carpenter, Nicci Graff, Allegra Frazier*

**New Member Introductions and Pinning**

Stephanie introduced Sherrica Hunt to the Board and presented her with the BGCA Board of Directors pin.

**Meeting Minutes**

**Motion to approve:** Regina Glover

**Second:** Cordy Love

**Motion passed unanimously.**

**Board Retreat Meeting Minutes**

**Motion to approve:** Regina Glover

**Second:** Cordy Love

**Motion passed unanimously.**

**Treasurer's Report**

Kathie presented an update to the current status of the financial statements. Nicci is working with the auditor to obtain some direction on a few questions that came up in finance committee meeting. Once Nicci and the auditors have come to a consensus on these items financials will be presented.

**Board Development**

Regina presented board with 6 names for board consideration. If there are any questions, concerns, or comments board instructed to email Regina, Cordy, or Jenna by Friday, August 21, 2022. Names presented:

Fern Martin, Tim Estes, Nate Addison, Alecia Jackson, Athena Caballero, and Kirstin Calloni

Russ questioned if the nominating board member should be a part of the ask when the Board Development Committee approaches a potential member. This will be considered on a case by case basis.

Regina also indicated that Rich Thalman has had to step away from the board. He intends on continuing to support the club but does not have the time in his schedule right now to be committed to the board.

### **Board Retreat Recap**

At the retreat, Tina obtained the approval from the board to sign the MOU with the city of Carbondale via quorum vote. It has not yet been signed by the city, due to the passing of the mayor's wife.

The narrative for the community about the city grant money was discussed because several have heard community members indicating that the club may not need donations due to the large amount being received by the city.

Board thoughts and suggestions on how to handle this perception were:

- Make sure that we indicate that the funds from the city have contingencies attached to them
- Find an appropriate way to have Tina interviewed about the city funds in order to make sure the public understands that this is not for operations
- Tina indicated that thru a lunch meeting with Diane Daugherty, her table at the 100 Women Who Care meeting specifically indicated that they knew the BGCSI received a large amount from the City and so they didn't think we needed it
- Clarify that we are the only organization that has "strings attached" from the ARPA Monies
- Russ noted that a press release would not be the best idea because you cannot control the narrative that may follow
- Kathie indicated that the upcoming events and fundraisers may be a good way to get the message out because these are "our people (supporters)" and they can help get the right message out
- Randy suggested a graphic to help explain and gauge what the public thinks
- Sherrica suggested that Tina do a blog or post that tells our narrative to get ahead of the public perception

### **Resource Development Updates**

Russell explained the calendar of events for RD. There are 3 events that we are seeking volunteers to work at:

**Blue Door Society Breakfast 8/25 7:00 am – 9:00 am - JALC**

**Marion Golf Outing – Lawler & Black Diamond – 9/12/22**

**Blue Jeans 4 Blue Doors – 9/23/2022 at Touch of Nature**

A volunteer sign up was passed around. Ginger suggested that we keep a list of names of people who have indicated that they wish to volunteer for these one off event but maybe cannot commit to a board position.

Stephanie requested that board members try to obtain raffle items for the wine & dine basket by September 9. There will also be a Grill & Meat prize package raffle and these items have been obtained. Tickets are on sale for these prize baskets and there are sponsorships still available for the events.

Board Member of the Year

Jenna reminded the group that she is still collecting board member of the year nominations.

Awards at Blue Jeans for Blue Doors (presented by Russ and Tina)

- John Cherry Heart & Soul Award – Diana Brawley Sussman and Carolin Harvey
- Business of the Year – SIH
- Blue Door Award – City of Carbondale

#### **Other Items**

- Open Positions Director of Donor Relations & Community Engagement has been posted and Tina has interviews with a few candidates set.
- Motion to approve purchase Raffle License Waiver for \$20  
**Motion to approve:** Regina Glover                      **Second:** Cordy Love

**Motion passed unanimously.**

- Reminder about outstanding forms from last meeting
- Stephanie reminded the group that our board has historically met the qualifications for the League of Eagles
- Russ reminded the group that in order to be a Blue Door Society member you only need to have monthly giving of \$83.33 to bring you to the \$1,000 donation qualifier.
- Tina indicated that the club is giving “whatever it takes” hoodies to staff with giving in excess of \$7.50/paycheck.
- Stephanie let the group know that the insulated cup that Tina is carrying can be purchased for \$25.
- Regina updated that the billboard with the youth of the year winners will be going up by Golden Corral. This is sponsored by Centerstone.
- Tina updated the group on a scammer that was going into Carbondale businesses presenting themselves as a BGCSI representative and attempting to collect money. Best practices when raising funds for the club include: wear you BGCSI badge when making asks, never ask for cash donations

**Boys and Girls Clubs of Southern Illinois  
Chief Executive Officer Board Report  
August 2022**

**Fundraising/Community Connections**

- Received \$1000 Neighborhood Grant from Starbucks in Marion
- Received a new Grow Tower as a result of the Marion Kiwanis applying for a grant. It was delivered last week. The plan is to host a Kiwanis meeting in the near future and the youth will serve them a nice ‘salad’ for dinner.
- Met with John Wohlwend, Harry L Crisp, Keith Dickens and Harrison Dickens from Pepsi for a tour of the Marion facility on 9/15/2022. They were pleased with the outcome, the way the place looked since they saw it last and were excited to see the kids. They did make a commitment to make a yearly donation. Harrison (Keith’s son) suggested that Pepsi, offer their employees paying for the Club membership for their kids to enroll in BGCSI.
- Golf with a Purpose Outing on September 12<sup>th</sup> raised over \$20,000!

Upcoming presentations:

- September 22<sup>nd</sup> -Marion Rotary noon
- October 18<sup>th</sup> – Carbondale Chamber of Commerce. The luncheon will be hosted by us in the gym on Springer Street. In preparation for having guests from the community, we will hold a ‘Club Care day on Sunday, October 16<sup>th</sup> from 9-12 noon at Springer Street. This will be to clean up the outside, and some clean up in the gym, painting touch up, etc.

**Mission Moments**

- Halston was honored at the CCHS Football game on Friday night alongside other teachers as a Terrier Teacher of the Game by Mason Bell. Seniors were asked to name a teacher that stands out to them during their years in school. BGCSI was represented folks.





- Here is a note that Alahna, Director of Elementary School Sites (CMS & Lewis) – sent to Dena and I on Thursday night:  
*'Hey, I'm in the middle of calls to parents right now, but just had a really good conversation with Izaiah and Laila's mom, Paige Preston. I was telling her that they are welcome to attend the middle school site, she wasn't sure at first because Izaiah has been having difficulties at school and not feeling heard/believed. I explained why I thought the school site would be beneficial and she was really appreciative and agreed and said that Laila loves Ms. Princess, and that even with all the difficulties Izaiah has been having, the club is one of the only places and has some of the only people who actually care about what he has to say and is going through, and that will actually listen to him. He was a member I had an incident the first week of programming with, sat down and talked to him and let him tell me what happened, and then watched the cameras back and he had told me the truth. I went to him and told him that I watched the cameras and everything he told me was true and that I was thankful to him for telling me what happened honestly. I guess he's not getting that from teachers at school (unless it is with the principals, then he does) and that we're a place he does. Just reminded me of why we do what we do, in these stressful times, and thought I'd share that positivity with y'all.'*

## **BGCA**

- Our new Director of Organizational Development Mia Woods will be visiting us in November.
- Midwest Leadership Conference in Cincinnati Ohio - October 18<sup>th</sup> – 20<sup>th</sup>. We will leave after the Chamber luncheon on the 18<sup>th</sup>. Things get going in the evening.

## **Personnel**

- We are excited to have Betty Williams join our team as the Director of Fund Development. She started on September 6<sup>th</sup> and is settling in nicely. She will focus on all things related to events, donor relations, resource development planning, etc.
- On Monday, September 19<sup>th</sup>, Will Becque will begin as our Director of Community Engagement. He will be primarily focused on 'story telling'. What that means is he will assure that our website is up to date, he will assure that our social media is telling our story on a daily basis. The exciting component of this position is that he will be working with our youth to have 'them' tell the story through a new 'social influencer' program that we hope to be a model for other Clubs to follow. We can't wait to show you this exciting new program.

## **Legislative Advocacy**

Treasurer Michael Frerichs' his staff, Sheila Simon and Toni Perkins toured the Marion facility and we discussed Club updates.

Paul Jacobs and Dale Fowler will be visiting our Club sites either the last week of September or first week of October.

## Facility Updates

### Marion

- Kingdom Builders will start building the dumpster enclosure in the next week
- We received the LED tube lights that replaces the fluorescent bulbs in both Marion and Carbondale locations. These bypass the ballast. They will be installed this month.
- Dave Easton is working with Andre to close up some openings to the building that is allowing some critters to live in our attic (raccoons, birds, etc) and other things like 'skinks' to come into the building.
- **Springer**
  - Gym ceiling
    - Jeff Baine has not yet been by to fix the ceiling area in the gym and I will check with him this coming week and ask that it be completed before 10/18.
  - Kingdom Builders completed the dumpster enclosure 2 weeks ago, but the latch has been broken on 2 occasions thus far. Working with police to figure out the vandals.
  - We received the LED tube lights that replaces the fluorescent bulbs in both Marion and Carbondale locations. These bypass the ballast. They will be installed this month.
    - We are still waiting on the final report from Parker Heating for the air quality assessment. I hope to have that in the next week.

## Administrative Department Reports

### *Director of Fund Development*

Please welcome Betty Williams!

### *Director of Finance – Nicci Graff*

This past month, well months have gone by so fast. I am still learning something new every day. I have been working on getting the financials completed and approved for April – June, FY2022 and July FY 2023. I have started working on August financial statements and will hopefully have those done by the time Finance Committee meets in two weeks. We have produced a few new processes for credit card receipts to ensure that they are getting posted timely and applied to the proper Class they need to be in. This will hopefully help to get the months closed in a timely manner. I am always open to new and different ideas to help the flow of the financials, so that process goes smoothly. I have started working on audit information for KEB and uploading it to them. KEB has had more employees leave their firm, which has slowed down the process for the time being. I believe it is coming along and we will get there. I would like to thank the board for their patience in this transition.

*Director of Program Quality & Impact – Allegra Frazier*

This month I'm gearing up for IL-QPSA (a quality assessment survey), assessing the results of NYOI, and maintaining stride with developing documentation and reporting strategies at each Club site.

*Director of Programs – Dena Haun*

This last month was all about launching the fall programming semester! We started off with some promotional opportunities within our community at the CCHS welcome back fair as well as the SIU Family Carnival. Our staff have been diving into logistics and programming with having all Carbondale Sites at Springer site and our Marion site kicking off their first full fall semester! Last week we launched our first High School Trill night at Springer with an open house to showcase our club and to gain participation with our high school youth. This past week we have been celebrating our 18th Birthday at the clubs by hosting a family engagement night which included a member art exhibit as well as birthday cake! I am now shifting gears to plan our staffs' professional development opportunities for the remainder of the year as well as starting to organize our holiday events.

***Mission moment:*** When I walked into the Springer club this evening (Thursday), three Mighty Minions ran up to greet me. They said "Ms. Dena IM SO GLAD YOUR HERE, IVE BEEN WANTING TO SHOW YOU THIS HANDSHAKE". After I learned the handshake, I was given the opportunity by the members to view all the artwork they were preparing for tomorrow's b-day party! ♡ ♡

*Finance Assistant, Carolyn Gallegly*

Ongoing transitions to online access of invoices and payment options for several vendors. This contributes to a smooth payment process and eliminates delays due to mailing checks. Paid Time Off accrual system within Quick Books is updated, which will allow for consistency and better tracking.

*Human Resources Manager, Gabi Valadez*

Refining our onboarding processes, assuring all employee have updated trainings and current records. Onboarding new volunteers and interns.

**Respectfully submitted, Tina B. Carpenter, M.S. Ed, LCPC**